

CASE MONITORING REPORTS

General Case Management Reports

Report	Frequency	Purpose
Overdue Data Match List From EOS CD90 DX Action Overdue by worker	Monthly –summary monthly report created for Supervisors. Individual reports for workers run as needed.	Case Management
EOS: C204 and Outstanding Alert List Outstanding alerts/mail messages	Daily report checked bi-weekly by supervisors. Also monthly report created for supervisors	Case Management
EOS: CD70 Interstate UC match list for data exchange SSBC	Monthly	Case Management
EOS: CD71 BENDIX conflict list for data exchange TNUC	Monthly	Case Management
CARES Calendar	Available at http://workweb.dwd.state.wi.us/partner/cares/default.htm . Supervisors run or delegate to workers to run	Case Management
CARES: CMWA Report of worker alerts	As needed/regularly	Monthly e-mail sent to supervisors listing how many current and overdue alerts each worker has
CARES: CMAH Report of history of alerts	As needed/regularly	Monthly e-mail sent to supervisors listing how many current and overdue alerts each worker has
DXBMs CARES Broadcast messages	Supervisors will review at monthly supervisors meeting . Available at http://www.dhfs.state.wi.us/em/dxbms/dxbm.htm .	Case Management
Intake and Ongoing Case Statistics From EOS C718 and manual lists	Monthly –summary monthly report created for Supervisors.	Case Management

W-2 and FSET Reports

Report	Frequency	Purpose
RP740A (C740) W-2 Placement and Activity by Worker	Monday	Case Management
EOS: C742, Parts 1 & 2 W-2 Participation Exceptions	Monday	Case Management
CARES: WPFN with 'open EP'=N (RP767A (C783)-another option) W-2 Participants w/expired or no EP	Monday	Case Management
CARES: WPFN (RP768A (C784)-another option) W-2 Participants with No Employability Plans/Expired Eps/	Monthly	Case Management
CARES: WPRI Report of activities	Monday and Wednesday	Case Management
CARES: WPRR Referral and schedule listing	Weekly	Case Management
EOS: C743 Individuals ending W-2 by worker	Monthly	Case Management
EOS: C752 W-2 Strike Report by worker	Monthly	Case Management
EOS: C747 Individuals with 48 to 60 Months on Lifetime Clock	Monthly after the 10 th of the month	Case Management
EOS: C785 Individual W-2 Clock Report by worker	Monthly after the 10 th of the month	Collaborative reviews, TCRs, and extensions due
Internal Report created from EOS: C785 List Collaborative review, TCRs, and extensions due	Monthly	Case Management Timely entry of Extension Decisions
EOS: C739 W2/CSJ Individuals with Clocks 18+	Monthly after the 10 th of the month	Case Management
CARES: WPRA Report of activities	As needed/regularly	Case Management

Report	Frequency	Purpose
W2 Two Parent Households Email from State to supervisors to check on activities of 2 parent households	Weekly	Case Management
Webi #34 WCIs without an EE or with EE(s) less than 30 days	Monthly	Entered Employment
EOS: C742, part 4 W-2 Participation Exceptions Lists who has ANSE=not but not in educational component	Weekly	Basic Educational Activities
Excel report created from WPFN lists of BE, LS and EL Historical list of all customer is the denominator with testing dates and completion codes *example distributed	Monthly	Literacy Numeracy gains
Excel report created from WPFN lists of GE, HSED, HE, JS, TC and RS Historical list of all customer is the denominator and completion codes *example distributed	Monthly	Attainment of Degree or Certificate
Webi: PS45 #51 Informal Assessment Due Report	Weekly	Assessment for Appropriate Placement- Informal Assessment
EOS: C740 & Webi #50 W-2 Placement and Activity by Worker Formal Assessment Due Report	Weekly	Assessment for Appropriate Placement- Formal Assessment
CARES: WPAS/WPCH HSED/GED activities on WPAS, not on WPCH	Weekly	Basic Ed Activity PS
W-2 BST Reports Overdue Screening Report for New Placements	Sups check daily	BST Management